

A regular meeting of the City of Lethbridge Library Board was held at 5:30 p.m. Wednesday September 8, in the Community Meeting Room of the Lethbridge Public Library Main Branch

Present from the Board: Craig Brown, James Chymboryk, Wendy Kalkan, Mike Maguire, Angela Viola, Allan Quinton, Heather Woodruff

Regrets from the Board: Sean Hubbell, Carol Koran, Jennifer Gullage-Payne

Absent from the Board:

Present from Administration: Terra Plato (*CEO*)
Michelle Dyke (*Senior Manager: Public Services*)
Debi Charlesworth (*Manager: Corporate Services*)

Recording Secretary: Kat Short (*Executive Assistant*)

Guests:

1. CALL TO ORDER

- The chair called the meeting to order at 5:31 pm

1.1. Acknowledgement statement

The Lethbridge Public Library acknowledges that we are on Blackfoot land and would like to give recognition to the Blackfoot people past, present and future

2. APPROVAL OF THE AGENDA

MOVED by Trustee Kalkan and SECONDED by Trustee Chymboryk that the September 8, 2021 Board Meeting Agenda be approved as presented

CARRIED

3. APPROVAL OF THE MINUTES

3.1. Regular Board Meeting – June 9, 2021

MOVED by Trustee Woodruff and SECONDED by Trustee Chymboryk that the minutes from the June 9, 2021 Board meeting be approved as presented

CARRIED

4. AUTOMATIC APPROVAL AGENDA

4.1. Reports of Standing committees

4.1.1. Advancement

4.1.1.1. Library Briefing Book/Municipal Election Advocacy Toolkit

- Trustee Maguire presented information on the updated Library Briefing Book

- The CEO spoke on the lack of a municipal representative on the Library Board and questions/issues that should be raised during this election

4.1.2. Board/CEO Relations

- Regular meeting. Discussed implementation of mandatory masking

4.1.3. Finance

- The chair presented the Finance Committee's Report

MOVED by Trustee Woodruff and SECONDED by Trustee Viola that the Library Board approve a wording change for *Capital Lifecycle 140C-006 Main Branch PA System* – Install a PA system at the main branch for communication with staff and public for announcements (i.e. closings) and emergencies (i.e. evacuations) to *Capital Lifecycle 140C-006 Public Communication Systems* – Install various communication systems for public and staff at either branch.

CARRIED

4.1.3.1. Variance Report

- Presented for information. The Manager Corporate Services reported on the equipment end of life replacement

4.1.4. Governance

- No report

4.1.5. Strategic Planning

4.1.5.1. Progress Update

- The Chair presented the facilitators update from the recent community engagement phase

4.2. Chinook Arch Regional Library System Reports

- The summer Page Turner and August Chinook Arch Board Report presented for information

4.3. Administration Reports

4.3.1. General & Administrative Report (newsletter)

- Senior Manager: Public Services highlighted all the great programs offered by staff over the summer and the Indigenous Summer Program Coordinator position coming to an end

4.4. Board Correspondence

- No report

4.5. Friends of the Library Update

- Trustee Quinton reported on the Friends are looking at getting more members and donors and finding ways to get younger members

4.6. Board Update to City Council Social and Cultural Standing Policy Committee

- Nothing for City council until the new council and committees are in place

4.7. Motion to Approve Written Reports “The Board accepts the written reports in Section 4 of the Agenda”

MOVED by Trustee Maguire and SECONDED by Trustee Kalkan to approve the written and oral reports in Section 4 of the Agenda

CARRIED

5. ACTION MOTIONS ARISING FROM REPORTS

- No report

6. CEO CONSTRAINT COMPLIANCE REPORT

- No report

7. OTHER BUSINESS

7.1 Report on Re-Opening and COVID-19 response

- CEO presented for information and highlighted: the return of masking; Kids programs will go back online and capacity limits for some upcoming programming

7.2 National Day for Truth and Reconciliation

- The Chair presented for information. The report includes information on the City’s decision to officially observe the National Day of Truth and Reconciliation on September 30

MOVED by Trustee Woodruff and SECONDED by Trustee Chymboryk that the Board approved the amended Library Closure Calendar for 2021 to include September 30, National Day for Truth and Reconciliation as presented

CARRIED

7.3 DEI Consultant

- CEO presented for information. The report includes information on the need for outside expertise to assist the library in its planning and delivery of services as outlined in the Canadian Urban Libraries Council statement on Race and Social Equity as well as the Library’s Mission and Values
- Trustee Maguire included a letter with his concerns including: censorship, library neutrality, and that there is risk of an EDI consultant's recommendations, as shown in other institutions, to affect policy to a degree we would be less able to make decisions ourselves and risks conflicts with censorship. He argued that because we're already showing empathy to various patrons' circumstances we have done well, as is, in deciding what barriers we can affect and improve upon and to take that as a positive.

MOVED by Trustee Kalkan and SECONDED by Trustee Viola that the Board approve the reallocation of unused funds from PD and WOTS budgets, up to \$75,000 to procure a DEI Consultant, of which the board will have final approval of the report

CARRIED
One opposed

7.4 City Covid measures

- The CEO reported on the city’s decision to employ safety measures by implementing either mandatory rapid testing or proof of full vaccinations. The Board requested further information on how the city will be implementing before implementing at the library, as well as a staff survey to determine vaccination rates among staff.

7.5 Jan – June Output Measures

- Presented for information
- Trustee Chymboryk then spoke on a call his wife recently received asking for payment for overdue library materials. This will be looked into as this is not something the library does, except through an automated service.

8 IN-CAMERA ITEMS

- No report

9 ADJOURNMENT

MOVED by Trustee Quinton that the meeting be adjourned at 7:07 pm

CARRIED

Chair _____

Trustee _____

**NEXT REGULAR BOARD MEETING OCTOBER 13, 2021 AT 5:30 P.M. IN THE LETHBRIDGE PUBLIC LIBRARY COMMUNITY MEETING ROOM,
MAIN BRANCH**